

ADA Checklist for Travelers with Disabilities

All hotels must maintain, in writing, full information about hotel accessibility features. A copy of this information must be available to front desk and reservations personnel at all times. This information shall include the Guest Services number to which a hotel guest whose accessibility request cannot be satisfied may be referred. At a minimum, the required information must include (even if already provided in the DH-4 screen of Holidex) the following:

Parking and Route from Parking

a) What is the number of parking spaces reserved with the international symbol of accessibility? 8
b) Are all parking spaces that are reserved with the international symbol of accessibility at least 8'0" wide with 8'0" striped access aisle (two accessible parking spaces may share one access aisle)? YES
c) How many parking spaces are van-accessible (i.e., 8'0" wide with an 8-ft. striped access aisle) and have a minimum 98" (2.5 m) of vertical clearance? 3
d) Is there a curb cut adjacent to each designated loading zone to allow a person who uses a wheelchair to get onto the sidewalk leading to the check-in area or to the designated accessible guest rooms? (NOTE: Requiring a person who uses a wheelchair to traverse streets, driveways, or other vehicular ways to get to the hotel or guest room entrance is not an acceptable alternative.) YES
e) For those hotels with self-parking, other than the answer to question (d) above, to get from any designated accessible parking space to the check-in area or designated accessible guest rooms, would a person who uses a wheelchair have to traverse any other curbs, steps, obstacles, or other, non-ramped changes in level or more than ½ - inch? (NOTE: Requiring a person who uses a wheelchair to traverse streets, driveways or other vehicular drives is not an acceptable alternative.) NO

Check-In Area

a) Does the route from just outside the main hotel entrance (or such entrance as is designated accessible, if different) to the check-in desk have any curbs, steps, obstacles or other changes in level of more than ½ - inch? NO
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Guest Rooms

a) What is the total number of guest rooms designated for: Mobility Impairments? 12
Hearing Impairments only?

12
b) What is the total number of rooms available which: Are single-bed rooms with a double, queen or king bed?
11
Have two separate beds?
1
Connect with another room for a companion?
4

*Hearing only rooms based on use of accessible devices.

**Connecting room provided at no additional cost to OWC room if more than one bed is needed.

c) What is the number of guest rooms with text telephones, close-caption television and visual alarms, or the number of available auxiliary aid kits containing such items for persons with hearing impairments?
2
d) If you are using kits to meet accessibility requirements for guests with hearing impairments, how many such kits do you have available?
2
e) What is the number of rooms designated accessible for individuals with mobility impairments, and what is the width of all entry, bathroom and corridor doorways for these rooms?
12 rooms 35" Width; 5' Turning Radius
f) For those rooms which are designated as accessible for individuals with mobility impairments,
<ul style="list-style-type: none"> ▪ Are the entry, bathroom and corridor doorways at least 32" (82 cm) wide? ▪ YES
<ul style="list-style-type: none"> ▪ Is there at least 36" (91.4 cm) of clear space on both sides of the bed, or, if the guest room contains two beds, between the two beds? ▪ YES
<ul style="list-style-type: none"> ▪ Is there at least 5'0" (1.52 m) diameter of clear turning space in guest living areas, bedrooms and bathrooms? ▪ YES
<ul style="list-style-type: none"> ▪ Do the guest bathrooms contain the following: toilet and tubs with grab bars, toilets with seats between 17 -19" (43.2 – 48.3 cm) from the floor, tubs and showers with hand-held shower hoses, insulated lavatory pipes, and faucets operable with a close fist? ▪ YES
<ul style="list-style-type: none"> ▪ Do the guest bathrooms have built-in bathtub seats, transfer shower seats or roll-in showers?

▪ YES
g) For those rooms that are designated as accessible for individuals with hearing impairments, do they contain a text telephone, close-caption decoder and visual alarms? YES – with Hearing Impairment Kit

Public Areas

a) Does the hotel have raised and Braille lettering in the elevators, at guest room entrances, and on all signs designating public conference rooms, recreation areas and restrooms? YES
b) Would a person who uses a wheelchair have to traverse any curbs, steps, obstacles, or other changes in level of more than ½ - inch(1.3 cm) to get from designated accessible guest rooms or from the check-in area to the hotel's:
Restaurants? NO
Lounge? NO
Gift Shop? NO
Pools and Saunas? Gate Entrance to Pool – Steps in Pool
Lobby Restrooms? NO
Conference rooms? NO
Other Public Areas? (Specify.) NO

If a hotel guest encounters an accessibility issue that cannot be resolved by the hotel to the guest's satisfaction, please refer the guest to the toll free number for guest relations. In the U.S. and Canada, the toll free number is 1-800-621-0555.

Guests occupying an accessible room who did not request such a room for disability related Reasons, must be advised in writing, that they may be moved the next day if the accessible room is needed for a person with a disability.

The hotel is not required to move the guest if a room of comparable room type (non-accessible) is not available.

The guest notice must contain the following verbiage:

“Accessible rooms are designated for individuals with disabilities who make a specific request or reservation. You are occupying an accessible room. If you did not make a specific request for this room and it is needed to fill an accessible room request, our staff will assist you in moving to another comparable room in the hotel for subsequent nights of your stay.”